

Agenda

The City of Frederick Mayor & Board of Aldermen Workshop

February 20, 2013
3:00 PM

City Hall Boardroom

Call to order & Pledge Allegiance

Approval of the January 26, 2013 Workshop Minutes

Approval of May 25, 2011 Workshop Minutes (The minutes were complete but a record of Aldermanic approval is not on file.)

Agenda topics

1. Discussion of (1) the number of election judges and applicable compensation; (2) reestablishing election precinct boundaries to incorporate annexed areas; (3) polling places and precinct distribution; and, (4) proposal from Election Systems & Software for election services and equipment – Saundra Nickols
2. Discussion of Proposed W&S CIP Budget Transfer and Related 2005 Bond Issue Reallocation
3. Discussion of the Vehicle Operator Policy and Procedures – Dan Patton
4. Discussion of the Workers Compensation Handbook Revision – Dan Patton
5. Aldermanic Comments

It is the policy of the Mayor and Board of Aldermen to permit public comment limited to five (5) minutes per person or ten (10) minutes per group. A sign up sheet is available prior to the meeting.

The City of Frederick is committed to the letter and spirit of the Americans with Disabilities Act. Individuals requiring special accommodations are

requested to call prior to the meeting to make arrangements. Please call 301.600.1380.

This meeting will be broadcast live on cable television government channel 99.

Agenda

The City of Frederick Mayor & Board of Aldermen Workshop

February 20, 2103
3:00 PM

City Hall Boardroom

Mayor Randy McClement called the Workshop Meeting to order at 3:00 PM.

Mayor McClement led the Pledge of Allegiance.

Attendees: Mayor Randy McClement, Aldermen Karen Young skyped in from Annapolis, Michael O'Connor, Shelley Aloï, Kelly Russell

Alderman Carol Krimm is attending the COG Transportation Planning Board meeting.

Alderman Krimm arrived to the Workshop meeting at 3:20 PM.

The January 23, 2013 Workshop minutes were approved with a motion by Alderman Russell, second by Alderman O'Connor. Final vote was 3-0.

The May 25, 2011 Workshop minutes were approved with a motion by Alderman Russell, second by Alderman O'Connor. Final vote was 3-0.

* The February 20, 2013 Workshop meeting is available for viewing in its entirety via Granicus web streaming on The City of Frederick website, www.cityoffrederick.com

Agenda topics

1. Discussion of (1) the number of election judges and applicable compensation; (2) reestablishing election precinct boundaries to incorporate annexed areas; (3) polling places and precinct distribution; and, (4) proposal from Election Systems & Software for election services and equipment

Discussion – Anne Leffler, President of the Board of Supervisors of Elections for The City of Frederick,

led a discussion on the following items.

1. The number of election judges and applicable compensation
2. Reestablishing election precinct boundaries to incorporate annexed areas
3. Polling places and precinct distribution
4. Proposal from Election Systems & Software for election services and equipment

Public Comment

none

Conclusion – Ideas for polling locations for the south side of The City of Frederick should be forwarded to Ms. Leffler. In turn, Ms Leffler will forward a compiled list of suggested locations to the Board of Aldermen

2. Discussion of Proposed W&S CIP Budget
Transfer and Related 2005 Bond Issue
Reallocation

Discussion – Gerry Kolbfleisch, Director of Finance, led the discussion regarding the proposed Water & Sewer CIP budget transfer and related 2005 debt issue allocation.

Public Comment

None

Conclusion - This item will move forward to the March 7, 2013 Mayor and Board of Aldermen Public Meeting for formal action.

3. Discussion of the Vehicle Operator Policy
and Procedures

Discussion – Dan Patton led the discussion to eliminate the liability risk, (i.e. employee/public injury and/or property damage) posed to the City by distracted driving activities.

Mr. Patton will review the Vehicle Operator Policy and Procedures program with BoA upon their request.

Public Comment

None

Conclusions: This item will move forward to a Mayor and Board of Aldermen Public Meeting for formal action.

4. Aldermanic Comments Discussion of the Workers
Compensation Handbook Revision

Discussion – Dan Patton led the discussion on the eliminating the potential for duplication of income from an award of Temporary Total Disability.

Mayor McClement will ask Kathryn Nicolato, Human Resource Manager to provide information on following question posed by the Board of Aldermen. *If an employee is getting sick benefits, is that a higher rate than workman's comp? Is the intent to repay sick days?*

Public Comment

None

Conclusion – This item will move forward to a Mayor and Board of Aldermen Public Meeting for formal action.

4. Aldermanic Comments

Alderman Russell – No comments

Alderman Young – Alderman Young testified today in Annapolis on Senate Bill 362- Alternate Transportation Funding. SB362 would give jurisdictions the ability to set their gas tax. (Skype was breaking up and it was difficult to hear Alderman Young)

Alderman Aloï - said it was a pleasure to listen to staff today as they gave their presentations.

Alderman Krimm – Alderman Krimm testified yesterday in Annapolis for the MML priority to post legal notices on websites – there are many safeguards in place in the legislation. Regarding the Transportation Planning Board, there will be funding through MAP21 at a 20% match. A small portion will come from TPB and a large portion will come from the State. The City of Frederick only needs to make one application for both. The “call for projects” is March 1, 2013 and Alderman Krimm would like to see the Bicycle and Pedestrian Advisory Committee weigh in on this.

Alderman O’Connor – Alderman O’Conner will make appointments to the Parks and Recreation Commission at the next Parks & Rec Commission meeting. He thanked Dwight Rivera for his 10 years of service to the Parks and Recreation Commission as well as all the volunteers that assist the Commission.

Mayor McClement announced that the February 27th Workshop must end by 5:30 pm due to an additional Planning Commission meeting that evening that must be televised.

The meeting adjourned at 5:15 PM.

Respectfully submitted,

Susan Harding